

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 5 FEBRUARY 2015 FROM 9AM IN SEMINAR ROOMS A & B, CLINICAL EDUCATION CENTRE, LEICESTER GENERAL HOSPITAL**

**Public meeting commences at 9am**

**AGENDA**

**Please take papers as read**

Item no.	Item	Paper ref:	Lead	Discussion time
1.	<b>APOLOGIES</b>	-	Chairman	
	To receive any apologies for absence.			-
2.	<b>DECLARATIONS OF INTERESTS</b>	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	<b>MINUTES</b>			
	Minutes of the 8 January 2015 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	<b>MATTERS ARISING</b>			
	Action log from the 8 January 2015 meeting. <i>For approval</i>	B	Chairman	9am – 9.05am
5.	<b>CHAIRMAN'S MONTHLY REPORT – FEBRUARY 2015</b> <i>For noting</i>	C (to follow)	Chairman	9.05am – 9.10am
6.	<b>CHIEF EXECUTIVE'S MONTHLY REPORT – FEBRUARY 2015</b> <i>For noting</i>	D	Chief Executive	9.10am – 9.15am
7.	<b>KEY ISSUES FOR DECISION/DISCUSSION</b>			
7.1	<b>PATIENT STORY</b> <i>For discussion</i>	E	Chief Nurse	9.15am – 9.35am
7.2	<b>THE PROPOSED MOVE OF LEVEL 3 CARE OFF THE LEICESTER GENERAL HOSPITAL SITE AND ITS IMPACT ON OTHER SERVICES</b> <i>For approval</i>	F	Director of Strategy	9.35am – 9.55am
8.	<b>QUALITY AND PERFORMANCE</b>			
8.1	<b>QUALITY AND PERFORMANCE REPORT – MONTH 9</b> <i>For discussion</i>	G	QAC Chair/ IFPIC Chair	9.55am – 10.10am

	The Non-Executive Director Chairs of the Quality Assurance Committee (QAC) and the Integrated Finance, Performance and Investment Committee (IFPIC) will introduce a summary of the month 9 issues considered at their most recent meetings (held on 29 January 2015). Minutes of the 29 January 2015 QAC and IFPIC meetings will be presented to the 5 March 2015 Trust Board meeting.	H1 & H2	QAC Chair/ IFPIC Chair	
8.2	<b>2014-15 MONTH 9 FINANCIAL POSITION</b> <i>For discussion and assurance</i>	I	Director of Finance	10.10am – 10.25am
8.3	<b>EMERGENCY CARE PERFORMANCE REPORT</b> <i>For discussion and assurance</i>	J	Chief Operating Officer	10.25am – 10.35am
9.	<b>GOVERNANCE</b>			
9.1	<b>FIT AND PROPER PERSONS TEST</b> <i>For approval</i>	K	Acting Director of Human Resources	10.35am – 10.45am
9.2	<b>BOARD ASSURANCE FRAMEWORK</b> <i>For discussion and assurance</i>	L	Chief Nurse	10.45am – 10.55am
10.	<b>EDUCATION</b>			
10.1	<b>QUARTERLY UPDATE ON MEDICAL EDUCATION ISSUES</b> <i>For discussion and noting</i>	M	Medical Director	10.55am – 11.10am
11.	<b>REPORTS FROM BOARD COMMITTEES</b>			
11.1	<b>AUDIT COMMITTEE</b> Minutes of the 8 January 2015 meeting for noting and endorsement of any recommendations.	N	Audit Committee Chair	11.10am – 11.15am
12.	<b>CORPORATE TRUSTEE BUSINESS</b>			
12.1	<b>CHARITABLE FUNDS COMMITTEE</b> Minutes of the 19 January 2015 meeting will be presented to the 5 March 2015 Trust Board meeting.	-	-	-
13.	<b>TRUST BOARD BULLETIN – FEBRUARY 2015</b>	P	-	-
14.	<b>QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING</b>		Chair	11.15am – 11.30am
15.	<b>ANY OTHER BUSINESS</b>		Chair	11.30am – 11.35am
16.	<b>DATE OF NEXT MEETING</b>			
	The next Trust Board meeting will be held on Thursday 5 March 2015 from 9am in the C J Bond Room, Clinical Education Centre, Leicester Royal Infirmary site.			
17.	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the			

	business to be transacted, publicity on which would be prejudicial to the public interest (items 18-24).			
<b>5 minute comfort break (11.35am to 11.40am)</b>				
<b>18.</b>	<b>DECLARATIONS OF INTERESTS</b> Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
<b>19.</b>	<b>CONFIDENTIAL MINUTES</b> Confidential Minutes of the 8 January 2015 Trust Board meetings. <i>For approval</i>	<b>Q</b>	<b>Chairman</b>	-
<b>20.</b>	<b>MATTERS ARISING</b> Confidential action log from the 8 January 2015 Trust Board. <i>For approval</i>	<b>R</b>	<b>Chairman</b>	11.40am – 11.45am
<b>21.</b>	<b>REPORT FROM THE CHIEF EXECUTIVE</b> <i>For approval</i> <i>Commercial in confidence</i>	<b>S</b>	<b>Chief Executive (on behalf of the Chief Information Officer)</b>	11.45am – 12noon
<b>22.</b>	<b>REPORTS FROM THE INTERIM DIRECTOR OF ESTATES AND FACILITIES</b> <i>For approval</i> <i>Commercial in confidence</i>	<b>T</b>	<b>Interim Director of Estates and Facilities</b>	12noon – 12.15pm
<b>23.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			
23.1	<b>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE</b> To receive a summary of the confidential issues considered at the 29 January 2015 meeting. Minutes of that meeting will be presented to the 5 March 2015 Trust Board meeting. <i>Prejudicial to the conduct of public affairs</i>	<b>U</b>	<b>Chairman</b>	
23.2	<b>REMUNERATION COMMITTEE</b> Confidential Minutes of the 22 December 2014 meeting for noting. <i>Prejudicial to the conduct of public affairs</i>	<b>V</b>	<b>Chairman</b>	
<b>24.</b>	<b>ANY OTHER BUSINESS</b>	<b>-</b>	<b>Chairman</b>	

Kate Rayns  
Acting Senior Trust Administrator